

2026 Property Assessment Notice

Enclosed is your 2026 Property Assessment Notice. This assessment will be used to calculate your 2026 property taxes.

You are receiving this notice because there has been a change to your property's assessed value. Please note that an increase or decrease in your assessment does not automatically mean your property taxes will increase or decrease. Your total tax amount depends on how your property's assessment compares to the overall average assessment within the City.

School Support Designation

Please review the school support indicated for your property. Upon transfer of ownership, school support automatically defaults to the Public School Division. If you wish to direct your school taxes to the Separate School Division, a signed declaration form must be submitted no later than **April 20, 2026**.

Assessment Appeals

If you believe there's an error in your assessment or classification, you may file an appeal. Appeal forms are enclosed and must be filed by 4:00pm on April 6, 2026. The Secretary to the Board of Revision for the City of Melville is Western Municipal Consulting, Box 149, Meota SK S0M 1X0. **Appeal forms and fees must be dropped off at City Hall, emailed to cityhall@melville.ca, or mailed to:**

Secretary to the Board of Revision
c/o City of Melville
Box 1240
Melville, SK S0A 2P0

Appeal Process

1. Contact the Assessor

Before filing an appeal, we encourage you to discuss your assessment with:

- The Tax Assessor at City Hall: 306-728-6840
- Saskatchewan Assessment Management Agency (SAMA): 1-800-498-0576
- Website: www.sama.sk.ca (fees may apply)

The assessment roll is available for public inspection from **March 20 to April 20, 2026**.

2. File an Appeal

If, after speaking with the assessor, you wish to proceed, complete the enclosed appeal form. All three pages must be completed, including:

- Property details (your account number is your roll number)
- Specific grounds for appeal
- The name and contact information of the SAMA representative you spoke with
- Your contact information
- Your signature and date

Please Note:

- Only property assessments can be appealed, not tax levy rates or mill rates.
- Appeals must be based on specific assessment grounds, not on the belief that taxes are too high.
- Property taxes must still be paid by the due date, even if an appeal is filed. If your appeal is successful, your account will be adjusted and your appeal fee refunded.

Appeal Fees

Appeal fees are based on your property’s assessed fair value:

Assessed Fair Value	Fee	Assessed Fair Value	Fee
Up to \$199,999	\$200	\$1,200,000 – \$1,399,999	\$500
\$200,000 – \$399,999	\$250	\$1,400,000 – \$1,599,999	\$550
\$400,000 – \$599,999	\$300	\$1,600,000 – \$1,799,999	\$600
\$600,000 – \$799,999	\$350	\$1,800,000 – \$1,999,999	\$650
\$800,000 – \$999,999	\$400	\$2,000,000 – \$2,199,999	\$700
\$1,000,000 – \$1,199,999	\$450	\$2,200,000 and over	\$750

Appeal fees are refunded if the Board of Revision reduces your assessment. Fees are not refunded if the assessment is upheld.

3. Submit Your Appeal

Your completed appeal form and payment must be received by **4:00 p.m. on the deadline date shown on your assessment notice**. Email submissions will only be processed once payment has been received.

Payment options:

- Cheque payable to “City of Melville”
- Credit card (call City Hall at 306-728-6840)

For additional information about the appeals process, please refer to the Assessment Appeals Guide available on our website.