

**CITY OF MELVILLE
BYLAW NO. 04/2023**

**A BYLAW OF THE CITY OF MELVILLE IN THE PROVINCE OF SASKATCHEWAN
TO REGULATE THE MANAGEMENT OF WASTE AND RECYCLING WITHIN THE
CITY OF MELVILLE AND PRESERVE ORDER THEREON**

WHEREAS, pursuant to Section 8(1) of *The Cities Act* a city has a general power to pass any bylaws for city purposes that it considers expedient in relation to matters respecting the City;

NOW THEREFORE, the Council of the City of Melville, in the Province of Saskatchewan, hereby enacts as follows:

**PART I
GENERAL**

1. SHORT TITLE

This Bylaw may be cited as "The Waste Management Bylaw."

2. PURPOSE

The purpose of this Bylaw is to regulate the collection and disposal of waste and recyclables and to levy refuse service fees and recycling service fees.

3. DEFINITIONS

- (a) **"Alley"** - shall mean alley as defined in Bylaw No. 19/2020, being *The Melville Traffic Bylaw*;
- (b) **"Animal Waste"** - shall mean feces from animals that are permitted in the City pursuant to City bylaws or other applicable legislation;
- (c) **"Annualized Frequency"** - shall mean the product of the annual number of pick- ups required multiplied by the yard size of the bin provided.
- (d) **"Assessment Account"** - shall mean a record or records created and maintained by the City's Assessment department that show property type and location;
- (e) **"Automated Collection"** - shall mean the mechanical collection of waste in carts using vehicles specially designed

for collection from such carts;

- (f) **"Bag"** - shall mean the semi-transparent bags for the storage of recyclable materials or any bag for the storage of garbage;
- (g) **"Bin"** - shall mean the black or blue containers that the City has placed at various locations throughout the City for collection of certain waste and recyclable materials;
- (h) **"Biomedical Waste"** - shall mean biomedical waste as defined in *The Saskatchewan Biomedical Waste Management Guidelines, 2008*;
- (i) **"Bulky Waste Items"** - shall mean items that cannot fit in a cart or bag and includes but is not limited to items such as mattresses, sofas, fridges, stoves and box springs;
- (j) **"Bundle"** - shall mean tied yard waste;
- (k) **"Bylaw Enforcement Officer"** - shall mean any person employed by the City in one of the following positions:
 - i. Bylaw Enforcement Officer
 - ii. Director of Public Works and Planning or designate
- (l) **"Carts"** - shall mean recycling carts and garbage carts;
- (m) **"City"** - shall mean the municipal corporation of the City of Melville or the geographical area located within the boundaries of the City of Melville, as the context requires and its employees and/or contractors;
- (n) **"City Manager"** - shall mean the City Manager or his or her designate;
- (o) **"City Waste Service"** - shall mean garbage service, recycling service or such other service that the City may provide, from time to time, for collection of waste from designated properties for transportation to a disposal site;
- (p) **"Clean Fill"** - shall mean uncontaminated, non-water-soluble, non-decomposable, inert solids such as rock, soil, gravel or clay and must be free of all other contaminants;
- (q) **"Co-applicant"** - shall mean a co-applicant as defined on the designated properties utility billing account;
- (r) **"Collection Area"** - shall mean the area within the City where city waste and recycling services are provided to designated properties on a

specific day;

- (s) **"Collection Day"** - shall mean the day upon which the City shall provide the city waste and recycling service to a designated property;
- (t) **"Collection Frequency"** - shall mean the recurrence of collection service described as weekly, biweekly or any other term referring to the repetitiveness of collection service;
- (u) **"Collection Schedule"** - shall mean the schedule of dates when city waste and recycling service is to be provided to the designated properties in a specified area of the City;
- (v) **"Collector"** - shall mean a person employed by the City or by a contractor to the city to collect waste and recycling;
- (w) **"Commercial Bin"** - shall mean a waste receptacle for non-designated properties;
- (x) **"Containers"** - shall mean collectively carts and bins;
- (y) **"Dangerous Object"** - shall mean an object or material which presents a health or safety risk to a person such as sharp waste, general medical waste, broken glass, fluorescent tube, or sharp edge tin can;
- (z) **"Designated Property"** - shall mean a primary or designate customer, a property owner with a City of Melville assessment account or such other building as the City Manager shall determine from time to time;
- (aa) **"Disposal Site"** - shall mean any location designated by the City Manager for the disposal of waste and may include the landfill, material recovery facility, transfer station or such other location as the City Manager considers appropriate for such waste;
- (bb) **"Dust Particles"** - shall mean fine dust-like material such as cold ashes, sawdust, and vacuum cleaner waste;
- (cc) **"Dwelling Unit"** - shall mean dwelling unit as defined in Bylaw No. 24/2013 "Zoning Bylaw" of the City of Melville;
- (dd) **"Free Account Program"** - shall mean the program established by the City Manager in which the City Manager allows for the waiver of landfill fees to approved non-profit organizations engaged in social benefit outcomes or community clean-ups;
- (ee) **"Garbage"** - shall mean the types of unwanted household and yard materials listed in Schedule "A" to this Bylaw that is set out

for garbage service but does not include recyclable material or other material that is prohibited by this Bylaw;

- (ff) **“Garbage Cart”** - shall mean the cart that is provided by the City to designated properties for the storage of garbage;
- (gg) **“Garbage Service”** - shall mean the city waste service for collection of garbage from designated properties for transportation to a disposal site;
- (hh) **“General Medical Waste”** - shall mean non-hazardous medical waste and includes soiled dressings, sponges, surgery drapes, lavage tubes, casts, catheters, disposable pads, disposable gloves, lab coats, tuning, filters, towels and disposable sheets, but excludes biomedical waste;
- (ii) **“Grain Bags”** - shall mean all polyethylene bag that is used for the storage of various grain;
- (jj) **“Hotel”** - shall mean a building or structure or part of a building or structure kept, used or advertised as a place where sleeping accommodation with or without meals is provided for transient lodgers, and where a guest register or record is kept; but does not include a motel, apartment, boarding house, condominium, lodging or room house, terrace or row house or tourist home;
- (kk) **“Household Hazardous Waste”** - shall mean solid wastes from homes and residences that have properties that make them dangerous or capable of having a harmful effect on human health and the environment;
- (ll) **“Industrial Waste”** - shall mean waste generated by commercial or industrial activities that presents health, safety or environmental concerns, and includes, but is not limited to, lime, sulfur, asbestos, contaminated soils, empty chemical containers and drums, carbon, acids, sludge and industrial sump water, but excludes garbage, household hazardous waste and biomedical waste;
- (mm) **“Landfill”** - shall mean the location specified in section 14.a of this Bylaw;
- (nn) **“Liquid Waste”** – shall be defined as liquids, such as

wastewater, fats, oils, or grease (FOG), used oil, liquids, solids, gases, or sludges and hazardous household liquids. These liquids that are hazardous or potentially harmful to human health or the environment;

- (oo) **"Manual Collection"** - shall mean collection of bagged waste by non- medical means;
- (pp) **"Material Recovery Facility"** - shall mean a facility that receives, separates and prepares recyclable material for marketing;
- (qq) **"Non-designated Property"** - shall mean any property that is not a designated property;
- (rr) **"Occupant"** - shall mean the person, and includes corporate and legal representative, who is in charge of a dwelling unit or property either as a resident or property manager;
- (ss) **"Owner"** - shall mean the registered owner of the property as registered at Information Service Corporation;
- (tt) **"Primary Customer"** - shall mean the primary customer on the utility billing account;
- (uu) **"Property"** - shall mean a parcel of land registered at Information Services Corporation;
- (vv) **"Recyclable Material"** - shall mean the material designated in Schedule "A";
- (ww) **"Recycling Cart"** - shall mean the cart that is provided by the City to designated properties for the storage of recyclable materials;
- (xx) **"Recycling Service"** - shall mean the city waste service for collection of recyclable material from designated properties for transportation to disposal site;
- (yy) **"Rolled Grain Bags"** - shall mean grain bags that have been tightly rolled with a mechanical grain bag roller or baler that have been securely bound;
- (zz) **"Scavenge"** - shall mean to search through, pick over or remove objects or waste set out for collection for city waste services;
- (aaa) **"Set Out Location"** has the meaning provided for in section 9 and Schedule B of this Bylaw;

(bbb) **"Sharp Waste"** - shall mean sharp waste as defined in *The Saskatchewan Biomedical Waste Management Guidelines, 2008*;

(ccc) **"Street"** - shall mean street as defined in *The Melville Traffic Bylaw*

(ddd) **"Waste"** - shall mean garbage, recyclable material, yard waste, organic material, household hazardous waste, bulky waste items, and such other items as the City Manager shall so designate; and

(eee) **"Yard Waste"** - shall mean waste from gardening or horticultural activities and includes grass, leaves, plants, tree and hedge clippings and sod.

4. AUTHORITY OF CITY MANAGER

The City Manager is authorized to:

- (a) Determine whether a property is a designated property;
- (b) Determine the number of city waste services and set out locations for any designated property;
- (c) Approve or set specifications for carts and bags;
- (d) Specify the types of waste accepted at a City controlled disposal site or at the City's bins;
- (e) Specify the quantities, volume and weight limit and types of waste eligible for collection as part of the city waste service;
- (f) Designate premise to be used as disposal sites;
- (g) Arrange schedules and processes for the city waste service;
- (h) Grant approvals and permissions as set out in this Bylaw;
- (i) Establish systems for billing and collecting rates, fees and charges;
- (j) Carry out inspections required to determine compliance with this Bylaw;
- (k) Take any steps or carry out any actions required to enforce this Bylaw;
- (l) Establish and approve policies and procedures with respect to the free account program;

- (m) Take any steps or carry out any actions required to remedy a contravention of this Bylaw;
- (n) Make such other decisions as may be required to carry out the purpose of this Bylaw in accordance with applicable legislation; and
- (o) Establish and approve policies, procedures, and applicable fees such as fees shall be within the range identified in Schedule "C" and "D" to this Bylaw.

PART II

CITY WASTE AND RECYCLING SERVICES

5. DESIGNATED PROPERTIES

- (a) The City shall provide all designated properties with the city waste and recycling service and all designated properties shall use city waste services.
- (b) Notwithstanding anything in this Bylaw, in the event of circumstances beyond the control of the City, city waste services may be temporarily suspended.
- (c) City waste and recycling services shall occur on a collection schedule and a collection frequency as set and amended by the City Manager, from time to time.

6. CONTAINERS

- (a) No person shall cause, permit or allow waste to be placed anywhere other than a container or commercial bin.
- (b) The owner or occupant of a designated property shall ensure that containers assigned to that designated property are:
 - i. Stored in a location at the designated property that is under the care and control of the owner or occupant of that designated property;
 - ii. Used to set out waste for city waste services;
 - iii. Remain with the designated property;
 - iv. Are kept clean, and free of water and other liquids;
 - v. Are maintained in good condition;
 - vi. Are not altered in any way, including any alteration of the exterior; and
 - vii. Are available to the City, its contractors or agents, within a reasonable time for the purpose of inspection,

- maintenance or repair
 - viii. All garbage shall be bagged or bundled in the bin or container;
 - ix. All material placed in the bin or container must be in such a manner that allows for the lid to be closed completely, and not allow any material to overflow.
- (c) Carts used for city waste services:
 - i. Are not the property of the owner or occupant of the designated property; and
 - ii. May be removed by the City, its contractor or agents, at the direction of the City Manager.
- (d) No person shall scavenge waste from a container, commercial bin or other bin.

7. WASTE HANDLING

- (a) Subject to section 18 of this Bylaw, an owner or occupant shall only store and set out waste generated from the owner or occupant's own property.
- (b) No person shall deposit waste in a container or commercial bin without the consent of the owner or occupant of the property where such container or commercial bin is located.
- (c) Every person receiving city waste services shall ensure his or her waste meets the following requirements:
 - i. All loose or lightweight garbage that could cause a nuisance shall be bagged or bundled in the container;
 - ii. All recyclable material shall be unbagged in the container;
 - iii. All shredded paper for recycling shall be in semi-transparent bags in the container;
 - iv. Where city waste services are automated collection, all waste shall fit in the cart with the cart's lid closed;
 - v. Where/if city waste service is manual collection, all waste shall fit inside the bag with the bag securely tied closed;
 - vi. All waste shall be drained of free water before it is placed in the container; and
 - vii. All general medical waste, animal waste, dust particles and powdered materials, grass clippings and vegetation shall be packaged in securely tied, in plastic garbage bags.
- (d) Waste may not be collected from a property where the owner or

occupant does any of the following:

- i. Fails to set out waste at the set-out location and time of collection;
 - ii. Sets on the ground bagged waste in areas of automatic service.
- (e) No person shall set out a container for city waste service at a set out location more than 24 hours preceding collection day.
- (f) Where an owner or occupant has waste to be set out, the owner or occupant shall set it out at the set-out location no later than 7:00 a.m. on the collection day.
- (g) No person shall cause or permit a container or uncollected waste to remain at the set-out location after 7:00 p.m. on collection day.
- (h) No person shall set containers out for city waste service at a location other than the set-out location without prior approval from the Director.
- (i) No person shall permit or allow waste stored or set out for city waste service to:
 - i. Create offensive odours; or
 - ii. Become untidy
- (j) On collection day, an owner or occupant of a designated property shall not set out more carts than the number of city waste services allowed for that property as set by the City Manager.
- (k) The City or its collector will not be responsible for any damage to roads or infrastructure on private property resulting from legitimate operation of city waste services during waste collection activity at the private property.

8. SET OUT LOCATION

Every owner or occupant receiving city waste services shall meet the following requirements and as set out in schedule "B" when setting out waste:

- (a) The container shall be set out so that it is not obstructing traffic in any way;
- (b) Where waste is to be collected at the front of the property, the container

shall:

- i. Be placed in front of the designated property where the waste was generated;
 - ii. Be located on the street touching the curb;
 - iii. Be 1 Meter (3 feet) from all obstacles (including other carts);
 - iv. Be 3 meters or more below any overhanging object;
- (c) Where waste is to be collected in the alley, the container shall:
- i. Be located behind the designated property where the waste was generated;
 - ii. Be located in the alley on level ground and not on a step or raised platform of any kind;
 - iii. Be placed in an upright position facing the alley with the front of the cart facing the alley;
 - iv. Be 1 Meter (3 feet) or more from any obstacle (including other carts);
 - v. Be 4 meters or more below any overhanging object.

9. GARBAGE SERVICES

- (a) Except as otherwise provided in section 10.2 no person shall set out, cause to be set out or permit to be set out the following types of garbage for garbage services from any designated property:
- i. Industrial waste;
 - ii. Biomedical waste;
 - iii. Dangerous objects;
 - iv. Hot ashes;
 - v. Automobile waste including automobile parts, fluids, tires and batteries;
 - vi. Bulky waste items; or
 - vii. Waste that is unsafe for the collector to access or handle;
 - viii. Hazardous Waste.
- (b) A person may set out dangerous objects for garbage service if the dangerous objects are contained in a puncture resistant, non-breakable container with a tight-fitting lid before they are set out for collection in the container.

10. RECYCLING SERVICE

- (a) No person shall set out, cause to be set out or permit to be placed in the recycling container and set out for recycling service any material for recycling other than the recyclable material as

identified in this Bylaw.

- (b) A primary customer or co-applicant of a designated property may drop off additional **recycling** at no additional charge with proof of being a designated property. Prior to hauling mass quantities and demolition materials, customers and co-applicants should contact the Public Works department.
- (c) Customers are permitted to recycle (non-confidential) shredding paper; as long as the shredded paper has been placed in a clear/transparent bag. By placing shredded paper in the recycling, the customer has agreed to indemnify the City and its employees for any liabilities or losses arising to or pertaining to confidential shredding.

11. WASTE FOR NON-DESIGNATED PROPERTIES

- (a) Every owner of a non-designated property shall ensure that there are waste storage and recycling facilities on the non-designated property that is:
 - i. Available to the owner and occupant of the non-designated property;
 - ii. Sufficient in size to store all waste generated at the non-designated property considering the volume of waste generated on the non-designated property;
 - iii. Separate waste storage facilities for garbage and recyclable material; and
 - iv. Emptied with sufficient frequency to meet the requirements set out in this Bylaw.
- (b) Every owner of a non-designated property shall have a waste management plan for the property which shall include:
 - i. An arrangement for waste and recycling storage under the care and control of the owner or occupant of the non-designated property that is accessible for use by the owner or occupant(s) of the non-designated property;
 - ii. Separate waste storage for garbage and recyclable material;
 - iii. An arrangement for regular removal, transportation and disposal of waste to an appropriate disposal or processing site; and
 - iv. Recyclable material shall be transported to and processed at a materials recovery facility;
 - v. No burning of waste or recyclable material.

- (c) Every owner of a non-designated property shall remove waste from the property in such a manner and with such frequency that the waste storage area meets the following requirements:
 - i. The waste storage area shall be kept clean;
 - ii. The waste storage area shall be secured against theft or loss;
 - iii. The waste storage area shall be maintained in good condition;
 - iv. The waste storage area shall not create offensive odours;
 - v. The waste storage area shall be kept tidy; and
 - vi. The waste storage area shall not attract insects, rodents, vermin or other disease vectors.

12. RATES AND FEES

- (a) The City shall charge the rates set out in Schedule "C" and "D".
- (b) Where the owner or occupant of the designated property does not have an account for the provision of water services or sewer services, then the owner or occupant is required to pay the fee as set out in Schedule "C" and "D".
- (c) Where a primary customer or co-applicant fails to pay the account with the City, then the City Manager may add the unpaid charges for recycling services or garbage service to the tax roll of the designated property, in such a manner as permitted pursuant to section 333 of *The Cities Act*.
- (d) The City shall bill each account for services at such times as the City considered appropriate.

13. LANDFILL

- (a) The follow area **NW Sec. 35, TWP. 22, Rge. 6, W2nd Meridian (Parcel #141285270)** is hereby designated as the landfill of the City of Melville.
- (b) The City shall ensure that the landfill is enclosed by a fence with a suitable gate to provide ingress and egress.
- (c) No person shall be permitted to enter the landfill except a person operating a vehicle for the purpose of delivering waste or recycling.
- (d) Persons operating vehicles for the purpose of delivering waste are permitted to remain on the landfill only so long as reasonably may

be required to unload the waste contained in the vehicle.

- (e) All persons attending at the landfill shall abide by all signs posted at the landfill and abide by all directions from City or other employees performing the duties assigned to them.
- (f) Subject to payment of the applicable fee, any person may deliver waste to the landfill for disposal by the City so long as that waste is permitted in the City's Permit to Operate a Disposal Ground issued by the Province of Saskatchewan.
- (g) The City shall measure and record all deliveries of waste.
- (h) Every person delivering waste to the landfill shall pay the applicable charge as set out in Schedule "D" attached hereto unless the vehicle is delivering waste in connection with an organization or program that has been approved under the free account program. (See definition for Free Account Program)
- (i) The City may deny entry to the landfill if:
 - i. The person requesting entry has neglected or refused to pay any fees assessed pursuant to this Bylaw; or
 - ii. The person requesting entry has waste that is not accepted at the landfill.
- (j) No person shall remove waste from the landfill without the written consent of the City Manager.
- (k) No person shall dispose of refuse by burning at a landfill.
- (l) City employees shall have the right to enter the landfill for the purpose of performing the duties assigned to them.
- (m) Subject to subsection (13), no generator may dispose of the following classifications or biomedical waste at the landfill:
 - i. Human blood and body fluids waste;
 - ii. Microbiology laboratory wastes;
 - iii. Biomedical waste; or
 - iv. Any other classification of biomedical waste in *The Saskatchewan Biomedical Waste Management Guidelines, 2008*.
- (n) No person shall enter the landfill and falsify any information regarding location that the material is coming from, type of

material being transported into the landfill including prohibited items.

- (o) Only rolled grain bags that have been securely bound are accepted free of charge. Grain bags that have not been rolled securely will not be accepted.

14. NO PERSON AT THE LANDFILL SHALL DISPOSE OF:

- (a) Automobiles or large metal objects without receiving prior written approval from the City Manager;
- (b) Pesticides and other hazardous wastes, or any material or thing treated with any of those substances, including the receptacles containing them;
- (c) Refuse that is the remains or by-product of slaughterhouse operations; or
- (d) Liquid domestic sewage;
- (e) Large quantities of waste from one generator greater than 10 cubic yards or 10 tonnes are required to provide the City with no less than 72 hours prior to hauling. Failing to provide such notice may result in the City refusing entry to the landfill.

15. CITY BINS

- (a) No person shall deposit or dispose of materials at the City bins other than those material permitted by signage located at the bin.
- (b) No person shall deposit materials of any kind at the City Bins except in the receptacles or bins provided.
- (c) No person shall deposit or dispose of materials at the City Bins where the materials are generated from a commercial property.

16. OFFENCES

- (a) Any person commits is guilty of an offence who:
 - a. allows waste of any kind to accumulate in or on any land or building except as permitted in this Bylaw;
 - b. Places or disposes of waste other than as permitted in this Bylaw;
 - c. Fails to take proper measures to prevent waste from escaping from a vehicle transporting waste, or allows waste to escape from a vehicle transporting waste, bin or container;

- d. Being the owner or operator of a vehicle used in carrying out the construction, alteration or demolition of any building, structure or landscaping, allows any earth or waste to be deposited upon a street or sidewalk by or from such vehicle, or fails to remove such earth or waste from the street or sidewalk;
 - e. Without authorization, scavenges waste from a waste container or waste disposal site;
 - f. Causes or permits any loss of or damage to a waste or recycling container or bin;
 - g. Leaves a waste container on a public right-of-way for more than 24 hours preceding collection day;
 - h. Leaves a waste container on a public right-of-way on or after 7:00 p.m. on collection day;
 - i. Fails to maintain a waste container in a sanitary state; or
 - j. Places waste other than recyclable material in a recycling container or at a recycling depot.
 - k. Allows material to exceed the capacity of the bin or container in such a way that it overflows; and
 - l. Does not comply with any other provisions of this bylaw
- (b) Nothing in this Bylaw relieves a person from complying with any federal or provincial law or regulation, other Bylaw or any requirements of any lawful permit, order, consent or other direction.
- (c) Where this Bylaw refers to another Act, Regulation or agency, it includes reference to any Act, Regulation or agency that may be substituted therefor.
- (d) Notwithstanding the provisions of this Bylaw, the City Manager may suspend or discontinue the collection of waste or recyclable material if the owner or occupant of a designated property contravenes a provision of this Bylaw.
- (e) No person shall enter the landfill and falsify any information regarding location that the material is coming from, type of material being transported into the landfill including prohibited items. In such event that does occur, the fines established in Schedule "E" shall be issued by the City for prohibited dumping at the landfill.
- (f) Failure to comply with this bylaw may result in the City of Melville refusing to provide waste and recycling services and a ban from the City of Melville Landfill.

17. REPEALED

Bylaw No. 21/2021 is hereby repealed.

18. COMING INTO FORCE

This Bylaw shall come into force and take effect on and after the 1st day of January, 2023.

INTRODUCED and READ A FIRST TIME this 16th day of January, 2023 A.D.

READ A SECOND TIME this 16th day of January, 2023 A.D. A.D.

READ A THIRD TIME AND PASSED by consent of members present this 16th day of January, 2023 A.D. A.D.



Mayor



City Manager

Certified a true copy of
Bylaw No. 04/2023 adopted by
Resolution of Council on the
16th day of January, 2023


City Clerk

SCHEDULE "A" RECYCLABLE MATERIALS

1. The following items that are clean with or without labels are recyclable materials for the purposes of this Bylaw:

- a) **Aseptic containers** which are multi-layered beverage box containers;
- b) **Boxboard** means a lightweight paperboard used in making packaging boxes or cartons such as for cereals or shoes;
- c) **Coloured high-density polyethylene** shall mean opaque plastic containers labelled with #2 code;
- d) **High-density polyethylene** means recyclable plastic, used for items such as milk containers, detergent containers and base cups of plastic soft drink bottles
- e) **Mixed paper** means recovered paper that is not sorted into specific categories and includes, but is not limited to, newspaper, old corrugated containers, junk mail, and catalogues.
- f) **Natural high-density polyethylene** means translucent plastic containers labelled with the #2 code;
- g) **Newsprint** collectively means newspaper and advertising supplements and other paper grades
- h) **Old Corrugated containers** collectively mean corrugated paper containers having liner of either test liner, jute or kraft
- i) **Paper** collectively means paper products such as newsprint, mixed paper, sorted office paper, old corrugated containers and boxboard
- j) **Plastics** means plastics numbered 1 through 7; and non-food containers labelled #1
- k) **Polyethylene terephthalate** means plastic resin used to make packaging, particularly soft drink bottles
- l) **Rolled Grain Bags** means grain bags that have been tightly rolled with a mechanical grain bag roller or baler that have been securely bound;
- m) **Tin** collectively means tin-coated containers, such as cans for food packaging, used beverage containers, aerosol cans and metal lids from bottles and jars; and
- n) **Used beverage containers** collectively mean beverage, food and non-food cans made of aluminum material.

2. The following cleaned items are recyclable at Sarcen:

- a) **Household Glass** means food jars, canning jars, baby juice bottles, food bottles and glass storage containers.

SCHEDULE "A" CONTINUED GARBAGE

3. The following items are the types of materials that would be considered garbage for the purposes of this Bylaw:

- a) **Plastics not described** in the list of recyclable materials above. Such plastics for garbage would include Styrofoam (egg cartoons, packaging, etc.), chip bags, cellophane, food wrap, soiled plastic, clear food containers, dishes, cutlery, bubble wrap, strapping, string, toothpaste tubes, antifreeze containers, toys, wading pools, garden hoses etc.
- b) **Paper not described** in the list of recyclable material above, such as disposable diapers, dirty or greasy paper or cardboard, sanitary tissues, paper towels, frozen cans, powered drink containers, pet food bags;
- c) **Metal** such as foil wrap and clothes hangers;
- d) **Food waste** such as food waste, table scrapes, spoiled food, peels, etc;
- e) **Yard waste**;
- f) **Household hazardous waste**;
- g) **Other items** such as clothing, shoes, electronics, floor sweepings, sawdust, vacuum cleaner bags, animal waste, kitty litter and ashes;
- h) **Glass** window/mirror glass, oversized glass containers e.g carboys, pyrex glass, containers for hazardous or industrial goods, drinking glasses, dishware, china, ceramics, bathroom fixtures, windshield glass, science/laboratory or medical glass products and light bulbs.

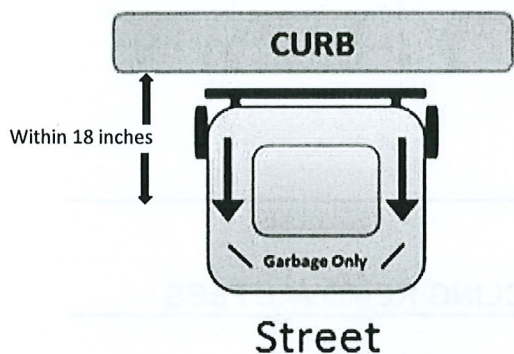
SCHEDULE "B"
CART SET OUT LOCATIONS

Park – Place – Space

Three steps for setting out your waste carts on Collection Day



Park your carts at their designated collection point no later than 7:00am on your regular day of collection. Ensure lid is fully closed.

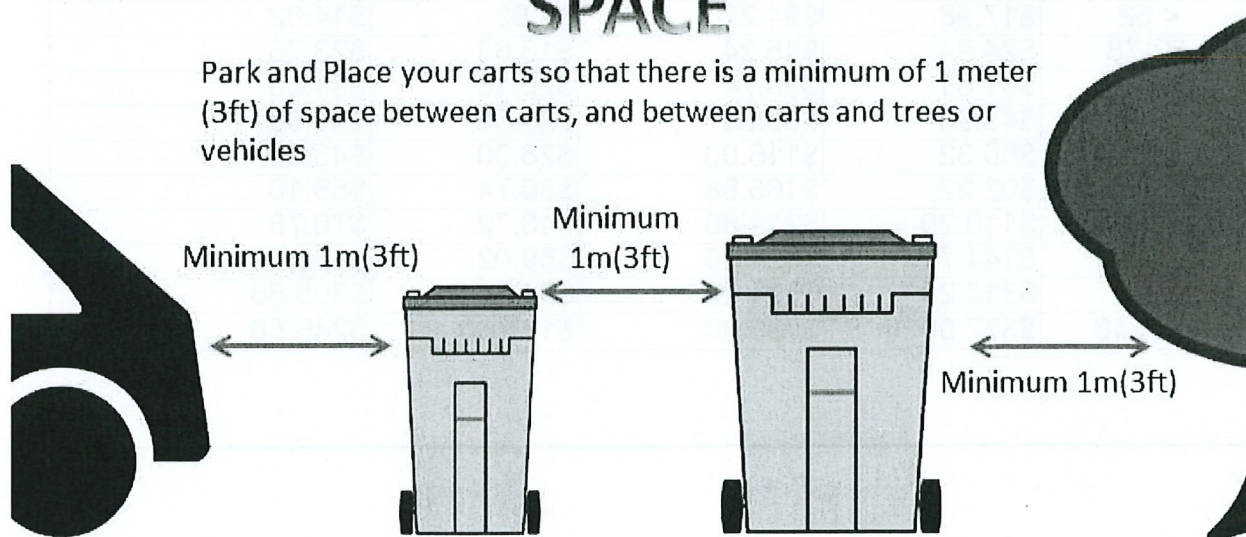


The arrows on your lid must point towards the centre of the street



SPACE

Park and Place your carts so that there is a minimum of 1 meter (3ft) of space between carts, and between carts and trees or vehicles



SCHEDULE "C" FEES

The following rates shall be assessed for removal and disposal of solid wastes, recycling and other refuse of this Bylaw, and shall be billed with the utility billing monthly.

RESIDENTIAL WASTE AND RECYCLING REMOVAL FEES

<i>Property Type</i>	<i>Monthly Charge</i>
Residential (<i>combined</i>)	\$28.89
Request an additional Garbage Cart	\$16.38
Request an additional Recycling Cart	\$10.00
Cart Replacement	\$110.00

COMMERCIAL/BUSINESS WASTE AND RECYCLING REMOVAL FEES

Annualized Frequency	Not Shared (monthly fee)		Shared (monthly fee)	
	Waste	Recycling	Waste	Recycling
< 52	\$17.98	\$34.22	\$9.63	\$14.62
52-78	\$24.94	\$45.24	\$13.63	\$23.78
104	\$31.61	\$59.74	\$20.18	\$31.03
156	\$43.50	\$89.32	\$23.55	\$35.96
208	\$60.32	\$116.00	\$28.30	\$43.50
312	\$92.22	\$165.88	\$30.74	\$55.10
416	\$110.20	\$214.60	\$48.72	\$70.76
624	\$144.71	\$324.80	\$69.02	\$133.40
936	\$313.20	\$554.48	\$94.54	\$305.66
>=1248	\$377.00	\$736.60	\$127.60	\$246.50

SCHEDULE "C" CONTINUED FEES

Annualized Frequency = Frequency of pick-ups per year x yard bin size

Frequency of pick-ups	
Every four weeks	13
Every two weeks	26
Every week	52
Twice a week	104
Three times a week	156

Businesses requiring an additional pick-up outside of their regular schedule will be charged \$4/yard for waste collection and \$7/yard for recycling collection.

All commercial/business properties that choose to opt out of utilizing the monthly recycling program will be charged a monthly rate of \$3.50 and may haul recyclable materials to the collection station located at the landfill at no additional charge.

For change outs of commercial waste or recycling bins a per collection or delivery charge will be levied at \$50 per bin.

SCHEDULE "D" LANDFILL FEES

The following shall be the fees to be paid to the Gatekeeper to gain entrance to the waste management facility:

Residential Waste	Resident of Melville	Non- Resident of Melville
Landfill Minimum Entrance Fee	\$17.00	\$34.00
½ Ton Trucks/Utility Trailers up to 50 sq ft.	\$17.00	\$34.00
1 Ton Trucks/Tandem Trailers (50 – 100 sq ft.)/Cube Van	\$45.00	\$100.00
2 + Ton Trucks/Utility Trailers over 100 sq ft.	\$90.00	\$180
Semi-Trailer Trucks/Roll-off Dumpsters	\$200	\$425.00
Small Animals (Under 20 kg.)	\$40.00	\$80.00
Large Animals (Over 20 kg.)	\$65.00	\$130.00
White Goods (including but not limited to; stoves, washers, dryers, furnaces, water heaters, fridges, freezers and air conditioners)	\$15.00 per item	\$35.00 per item
Clean Fill (dry)	No Charge	No Charge

Shingles/Concrete/Industrial Waste	Resident of Melville	Non- Resident of Melville
¼ & ½ Ton Trucks/Utility Trailers up to 50 sq ft.	\$30.00	\$60.00
1 Ton Trucks/Tandem Trailers (50 – 100 sq ft.)/Cube Van	\$90.00	\$170.00
2 + Ton Trucks/Utility Trailers over 100 sq ft.	\$140.00	\$275.00
Semi-Trailer Trucks/Roll-off Dumpsters	\$275.00	\$600.00
Wet Car Wash Waste & Hydrovac Mud per load under 2 cubic meters	\$32.00	\$70.00
Wet Car Wash Waste & Hydrovac Mud per load over 2 cubic meters	\$62.00	\$120.00
Dry - Clean Fill	No Charge	No Charge
Recycling	Resident of Melville	Non- Resident of Melville
Cardboard / Paper Only	Free	
Single clear bag (per)	Free	\$8.00

½ Ton Trucks/Utility Trailers up to 50 sq ft. (2.2 cubic yards)	Free	\$16.00
1 Ton Trucks/Tandem Trailers (50 – 100 sq ft.)/Cube Van (2.2 – 4.4 cubic yards)	Free	\$32.00
2 + Ton Trucks/Utility Trailers over 100 sq ft. to a maximum of 150 sq ft.	Free	\$64.00
Single Stream Recycling	Free	
Single clear bag (per)	Free	\$10.00
½ Ton Trucks/Utility Trailers up to 50 sq ft. (2.2 cubic yards)	Free	\$25.00
1 Ton Trucks/Tandem Trailers (50 – 100 sq ft.)/Cube Van (2.2 – 4.4 cubic yards)	Free	\$60.00
2 + Ton Trucks/Utility Trailers over 100 sq ft. to a maximum of 150 sq ft.	Free	\$120.00

**Only designated properties are eligible for free recycling dropped off at the landfill and must show proof of meeting the criteria of a designated property.*

SCHEDULE "E"
FINES

In the case where **illegal dumping** occurs, the individual(s) or corporation will be subject to the fines and all costs associated with the clean-up.

Individuals:

1st Offense	2nd Offense	3rd Offense
\$100.00	\$200.00	Offence fine plus; one (1) year ban from using the landfill for any purpose

Corporations:

1st Offense	2nd Offense	3rd Offense
\$500.00	\$1000.00	Offence fine plus; one (1) year ban from using the landfill for any purpose

All other contraventions to the bylaw will be subject to fines as follows:

Individuals:

1st Offense	2nd Offense	3rd & Subsequent Offense
\$50.00	\$100.00	Not less than \$200.00 and not more than \$1,000.00

Corporations:

1st Offense	2nd Offense	3rd & Subsequent Offense
\$50.00	\$100.00	Not less than \$200.00 and not more than \$1,000.00